

Massachusetts Department of Correction
Correctional Institution/Security Levels
103 DOC 101

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MASSACHUSETTS DEPARTMENT OF CORRECTION	DIVISION: COMMISSIONER
TITLE: CORRECTIONAL INSTITUTIONS/SECURITY LEVEL	NUMBER: 103 DOC 101

Purpose: To establish a standard listing for each state correctional institution and its appropriate security level within the Department organization.

References: M.G.L. Chapter 124, sections 1 (c) and (q)
M.G.L. Chapter 125, section 14

Applicability: Staff

Public Access: Yes

Responsible Staff for Implementation and Monitoring of Policy:

Commissioner
Superintendent

Effective Date: 05/09/2012

Cancellation: This policy cancels all Departmental policies, procedures, Commissioner's bulletins and rules and regulations regarding the organizational structure as it pertains to correctional institution security level status and inmate placement within the Department.

Severability Clause: If any part of this policy is, for any reason, held to be in excess of the authority of the Commissioner, such decision shall not affect any other part of this policy.

101.01 **Institutional Responsibility**

The Superintendent of each institution is appointed by the Commissioner of Correction. Superintendents shall have, at a minimum, the following qualifications: a bachelor's degree in an appropriate discipline; five years of related administrative experience; and demonstrated administrative ability and leadership. The degree requirements may be satisfied by completing a career development program that includes work-related experience, training, or college credits at a level of achievement equivalent to the bachelor's degree.

The Superintendent shall execute his/her powers and duties subject to the authority and control of the Commissioner of Correction, and pursuant to M.G.L. Chapter 125, Section 14. The Superintendent shall also be ultimately responsible for the overall functioning of the institution, including but not limited to the supervision of:

1. Inmates
2. Institution personnel/contract staff
3. Volunteers
4. All programs and activities connected with the institution.
5. All institution fiscal and budget matters.

101.02 **Security Levels**

1. Maximum Security

The perimeter is designed and staffed to prevent escapes and the introduction of contraband. Inmate movement and interaction are controlled by physical barriers. Inmates are housed in single and double cells. The design of the facility offers an ability to house some offenders separate from others without a limitation of work and/or program opportunities. Inmates are subject to direct supervision by staff. At the superintendent's discretion, contact visits may be allowed at Souza Baranowski Correctional Center and MCI-Cedar Junction's reception beds (which are considered maximum security). Personal clothing is generally not allowed. -

2. Medium Security

The perimeter and physical barriers to control inmate movement and interaction are present. Inmates may be housed in single, double or multiple occupancy areas.

Inmate movement and interaction are generally controlled by rules and regulations, as well as with physical barriers. Inmates are subject to direct supervision by staff. Work and program opportunities are available. Contact visits and personal clothing may be allowed. Inmates assigned to medium custody designation at MCI-Cedar Junction will receive contact visits.

3. **Minimum Security**

The perimeter is marked by non-secure boundaries. Physical barriers to movement and interaction are either non-secure or non-existent. Inmates may be housed in single, double or multiple occupancy areas. Inmate movements and interactions are controlled by rules and regulations only. Supervision is intermittent. Inmates may leave the perimeter under supervision. Contact visits and personal clothing are allowed.

4. **Pre Release / Contracted Residential Placement**

The perimeter is marked by non-secure boundaries. Physical barriers to inmate movement and interaction are either non-secure or non-existent. Inmate movements and interactions are controlled by rules and regulations only. Inmates may leave the institution daily for work and/or education in the community. Supervision while on the grounds of the facility is intermittent. While in the community, supervision is occasional, although indirect supervision (e.g. contact with employer) may be more frequent. Inmates must be within eighteen (18) months of parole eligibility or release and not barred by sentencing restrictions from either placement in a pre release facility or participation in work, education or program related activities (PRA) release programs.

101.03 **Massachusetts Correctional Institutions/Security**
Designations

1. Souza Baranowski Correctional Center...Maximum
2. MCI Cedar Junction.....Maximum Reception &
Diagnostic
Center w/Medium component
3. Bay State Correctional Center.....Medium
4. Bridgewater State Hospital.....Medium
5. Massachusetts Treatment Center.....Medium
6. MCI-ConcordMedium
7. MCI- Framingham and ATU.....Medium
8. MCI- Norfolk.....Medium
9. MCI- Shirley.....Medium and Minimum
10. North Central Correctional
Institution.....Medium and Minimum
11. Old Colony Correctional Center.....Medium and Minimum
12. Shattuck Hospital Correctional Unit.Medium
13. Boston Pre Release Center.....Minimum and Pre-Release
14. Massachusetts Alcohol and Substance Abuse
Center.....Minimum
15. MCI Plymouth.....Minimum and Pre-Release
16. Northeastern Correctional Center....Minimum and Pre-Release
17. Pondville Correctional Center.....Minimum and Pre-Release
18. South Middlesex Correctional Center.Minimum and Pre-Release
19. Contract HousesPre-Release